



## **JOB ANNOUNCEMENT**

### **Industry Sector Investment Coordinator**

Application Period: February 14, 2025 - March 14, 2025

Valley Vision is seeking a staff position to provide Sector Investment Coordination within the Capital Region's California Jobs First effort, We Prosper Together.

The purpose of the Sector Investment Coordinator (SIC) position is to align, support, and advance regional economic and workforce development efforts in support of our eight-county region's We Prosper Together initiative (part of the State of California's Regional Investment Initiative). The SIC position will coordinate industry sector priorities leading to increases in quality job access for the region's residents, particularly historically disinvested community members, with an emphasis on growing our economy in a way that mitigates climate impacts. We Prosper Together's priority tradable sectors are as follows:

- Biotechnology
- Business Services
- Precision Manufacturing
- Working Lands

Additional coordination may occur in high opportunity local serving industry sectors, including Healthcare and Construction.

The Sector Investment Coordinator's primary responsibilities will include the following:

- Engage Valley Vision's internal and external partners to advance industries prioritized in our region's economic development plan.
- Coordinate, consolidate and track completion of activation plans for regional sector priorities.
- Support the alignment of We Prosper Together identified projects to sector and equity priorities.
- Assess and improve processes and coordination to advance best practices in economic and workforce development to create measurable outcomes.
- Work with workforce and economic development partners, K-16 Regional Collaboratives, High Road Training Partnerships, community-based organizations, local workforce development boards, career technical education, and others to strengthen our region's economic and workforce ecosystem around identified priority industries and strategies in the Regional plan.
- Conduct outreach and awareness about We Prosper Together and California Jobs First to industry and projects in priority sectors.

- Coordinate regional Community of Practice meetings for sector investment coordination activities within the region.
- Track the progress of Catalyst Pre-Development projects funded in priority sectors and assist in ensuring the inclusion and delivery of benefits to historically disinvested communities in line with We Prosper Together's Equity Priorities.
- Liaise with workforce and economic development partners, community-based organizations, and others capable of contributing to the success of sector priorities.
- Connect with organizations whose implementation ready projects receive funding from the Regional Investment Initiative.
- Identify and promote policy advocacy in alignment with We Prosper Together priority sector strategies.
- Connect prospective or funded pre-development activities to other similar initiatives to support better collaboration and partnerships including cross regional collaboration.
- Coordinate with Valley Vision, the state, and our Regional Collaborative, We Prosper Together, to find and apply for state, federal, regional, local and private grants, and other models of financing.

A strong candidate will have:

- Strong industry/business engagement experience.
- Knowledge of successful regional economic development models locally, nationally, and/or internationally.
- Experience with Talent Pipeline Management (TPM) and/or other industry driven workforce development models.
- Experience in grant writing including federal, state grants, regional, local and private grants, and other models of financing, especially benefitting historically disinvested communities.

Minimum Qualifications:

- Knowledgeable in economic and workforce development principles and practices.
- Experience and/or knowledge in building sector strategies.
- Experience managing/leading a team toward measurable outcomes.
- Experience in grant writing and fund development.
- Excellent writing, editing, and presentation skills.
- Strong research & analytical abilities.
- Ability to strategically build relationships with organizations and individuals to advance objectives.
- Detail oriented with the ability to manage multiple competing deadlines and priorities.
- Experience managing project budgets and grant reporting.
- An ability to apply judgment, discretion and initiative to address problems and develop solutions.
- Experience motivating and working with external and internal partners toward a shared vision.
- Knowledge and/or experience of challenges facing historically disinvested populations.
- Candidate must reside in California and live in a commutable distance from Valley Vision office (Sacramento).
- Embraces a curious and growth mindset.

Compensation:

- This position falls within Valley Vision’s Senior Project Manager job classification
- Salary: \$80,000 - \$90,000 per year, depending on experience
- Generous health, dental, vision, life, long term disability, and retirement plans
- Flexible work environment
- 10 vacation days, 10 paid sick days, 15 paid holidays, paid volunteer time off

Respond By:

Interested individuals must submit **a cover letter** expressing your interest in and key qualifications for the position (no more than one page) and **resume** (no more than two pages), in Microsoft Word or PDF format to [assistant@valleyvision.org](mailto:assistant@valleyvision.org). In the subject line, write “Sr. Project Manager - [Your Name]”.

Valley Vision is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, sexual orientation, ethnicity, or status as a veteran.

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**Program Background:**

California Jobs First: California Senate Bill 162 (SB 162), approved September 23, 2021, established the Community Economic Resilience Fund Program (CERF), and later rebranded as California Jobs First (CJF). Responding to the disparate economic impacts of COVID-19, the CJF initiative is designed to build an equitable and sustainable economy across California’s diverse regions and foster long-term economic resilience in the overall transition to a carbon-neutral economy.

CJF was created to promote a sustainable and equitable recovery from the economic distress of COVID-19 by supporting strategies to diversify local economies and develop sustainable industries that create high-quality, broadly accessible jobs for all Californians. CJF implements a multi-phase grant structure that emphasizes inclusive planning to ensure equitable outcomes for each region’s disinvested communities.

Planning Phase: \$5 million dollar planning grants were distributed to 13 different regions covering all of California to support the development of highly diverse collaboratives representative of diverse interests and perspectives to create inclusive and equitable economic plans, build capacity, and break down silos. Our region, [We Prosper Together](#), developed [Strategies for a Thriving Inclusive Economy](#), a shared strategic vision to guide our region’s prosperity.

Catalyst Phase: In this current phase, each region has received \$14 million to bridge the gap between our priority strategies and implementing projects designed to achieve outcomes that align with those strategies. Specifically, Catalyst funds will support each region’s Jobs First Collaborative to invest \$9 million in pre-development activities, enabling regions to

take projects from exploratory and last-mile to ready-to-go projects that can access local, state, and federal government funds, as well as private and philanthropic investments.

Implementation Phase: This upcoming phase will consist of State of California administered \$275 million over three years to fund regionally approved projects to accelerate economic and workforce projects throughout the state. These projects will have the primary focus of uplifting disinvested communities and protecting our environment.